

To  
 Chief Executive Officer  
 UCB Asset Management Limited  
 Bulus Centre, Plot-CWS-(A)-1,  
 Road No-34, Gulshan Avenue, Dhaka-1212

**FOR OFFICE USE ONLY**

Registration No: .....  
 Surrender No: .....  
 Selling Agent's Name: .....

I/We .....  
 having the registration no. .... am/are the holder(s) of ..... units of UCB AML First Mutual Fund. I/We  
 would like to surrender ..... units at the repurchase price of Tk. .... per unit as declared by  
 you on ..... My/Our surrender request is summarized below:

SL No.	Unit Allocation Confirmation No.	Unit Held Under This Allocation No.	Unit to be Surrendered		
			No. of Units	Repurchase Price Tk/Unit	Total Surrender Value Tk
<b>Total</b>					

I/We attach herewith the above mentioned unit allocation confirmation(s). Please issue an account payee cheque/BEFTN in favor of me/us for total surrender amount and issue a unit allocation confirmation for balance units, if any, at your earliest convenience.

Thank you.

**Witnesses**

1. Signature  
 Name: .....  
 Father's/Husband's Name: .....  
 Address: .....

**Signature of Unit Holder(s)**

1.

2. Signature  
 Name: .....  
 Father's/Husband's Name: .....  
 Address: .....

2.

Date of Application:

**VERIFICATION (OFFICE USE ONLY)**

Checked and Verified by ..... on .....

**ACKNOWLEDGEMENT (FOR OFFICE USE ONLY)**

Received the confirmation of Unit Allocation for surrender/partial surrender as mentioned below:

Registration No. ....

1. Confirmation of Unit Allocation No ..... Quantity ..... Surrendered Quantity .....

.....  
 Authorized Person's Signature

**TERMS AND CONDITIONS**

1. The Units of UCB AML First Mutual Fund, hereinafter referred to as the Fund, may be bought and surrendered through UCB Asset Management Limited and authorized selling agents appointed by UCB from time to time.
2. Units may be surrendered on all working days except last working day of the week and during the book closure period / record date of the Fund.
3. Minimum surrender quantity is 500 (five hundred) Units for individuals and 5,000 (five thousand) Units for institutional unit holders.
4. Partial surrender is allowed without any additional cost subject to minimum surrender quantity of 500 (five hundred) Units for individuals and 5,000 (five thousand) Units for institutional unit holders. Upon partial surrender, the unit holder will be issued with a new Confirmation representing the balance of his /her Unit holding.
5. Unit holder is required to attach the Confirmation of Unit Allocation Letter(s) he /she / the institution wants to surrender along with this surrender form.
6. After verification of authenticity of Confirmation of Unit Allocation Letter(s), account payee cheque/BEFTN for surrender amount will be issued in favor of unit holder within maximum of seven working days. In case of joint holding, account payee cheque/BEFTN will be issued in favor of principal holder.

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Date of Issuance of Cheque .....  
Cheque no..... amount of Tk. .... (in word) .....  
In favor of .....  
For balance unit, if any,  
Date of Issuance of Unit Allocation Confirmation: ..... Sale no.....  
No. of Units ..... Unit Allocation Confirmation no.....

Sign and Seal of Issuing Office



Received cheque and/or Unit Allocation Confirmation(s) mentioned above.

Signature .....  
Name .....  
Date .....

\_\_\_\_\_  
Signature of the Unit holder(s)