

To  
Managing Director & CEO  
UCB Asset Management Limited  
Bulus Centre, Plot-CWS-(A)-1,  
Road No-34, Gulshan Avenue, Dhaka-1212

<b>FOR OFFICE USE ONLY</b>	
Registration No: .....	Date: / /
Sale No: .....	
Selling Agent's Name: .....	

We enclose Taka ..... (in word) ..... Taka  
vide Cheque /P.O. /D.D. No. .... Bank .....  
Branch ..... dated ..... and request you to sell us ..... units of  
UCB Income Plus Fund, at the price of Tk ..... per unit. We are giving necessary information as follows:

**INVESTOR DETAILS**

Registration No. with UCB Income Plus Fund (for existing unit holder only) .....

Name of the Institution: .....

Type of Institution: Local Company  Foreign Company  Trust  Society  Other

Registration No.: ..... ETIN No. ....

Address: ..... BO A/C: .....

Telephone No.: ..... Fax No.: ..... E-mail: .....

Bank: ..... Branch: .....

A/C No.: ..... Bank Routing No.: .....

Dividend Option:  Cash  CIP

**AUTHORIZED PERSONNEL**

Name of the CEO: .....

Details of Authorised Person(s), if any:

Sl. Name	Designation	Signature
1. ....	.....	.....
2. ....	.....	.....

Passport Size  
Color Photo

CEO

Passport Size  
Color Photo

1st Authorized  
Person

Passport Size  
Color Photo

2nd Authorized  
Person

Mode of Operation: Jointly by ..... Singly by .....

**Documents Enclosed:**

- |  |  |
|--|--|
| <input type="checkbox"/> Incorporation Certificate             | <input type="checkbox"/> Form Xii  |
| <input type="checkbox"/> Memorandum and Article of Association | <input type="checkbox"/> Extract of Board Resolution                                 |
| <input type="checkbox"/> TIN Certificate                       | <input type="checkbox"/> Relevant Document (NID and Photo)                           |
| <input type="checkbox"/> Trade License/Trust Deed              | <input type="checkbox"/> Letter of authority issued in favor of authorized person(s) |
| <input type="checkbox"/> Bo Acknowledgement                    |  |

Date of Application:

.....  
Seal & Signature of Principal Applicant

**ACKNOWLEDGEMENT (FOR OFFICE USE ONLY)**

Certified that this selling agent/bank has received cheque/P.O./D.D No. .... Bank .....  
Branch ..... for an amount of BDT ..... (in word) .....  
from ..... being the application money for ..... Units of UCB Income Plus Fund.

.....  
Signature of Issuing Office

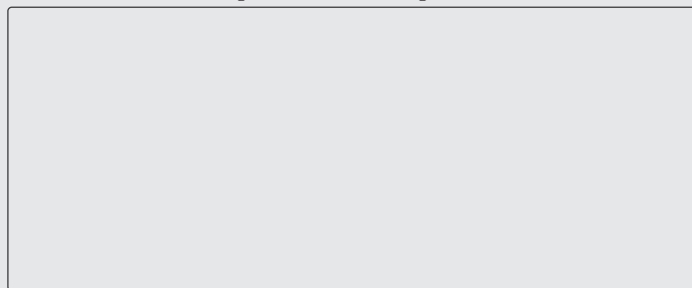
**TERMS AND CONDITIONS**

- 1) The Units of UCB Income Plus Fund, hereinafter referred to as 'The Fund', may be bought and surrendered through UCB Asset Management Limited and authorized Selling Agents appointed by UCB Asset Management Limited from time to time.
- 2) Application may be made by an individual (both resident and non-resident), a corporation or company (both local and foreign), a trust society (registered in or outside of Bangladesh) and not by a minor or of unsound mind.
- 3) Joint application is acceptable by two persons. Registration and Unit Allocation will be in favor of the Principal Applicant while dividend and other benefits, if any, will be addressed to the bank account or principal applicant mentioned in the application form. In case of the death of any of the joint holders, only the survivor shall be recognized as having any title of the Units. On death of both of the joint holders, the Units will bestow upon the Nominee.
- 4) Minimum purchase quantity for individual investors is 500 (five hundred) Units and for institutional investors is 5,000 (five thousands) Units.
- 5) Application for purchase of Units should be accompanied by a crossed cheque/pay order/bank draft in favor of "UCB Income Plus Fund".
- 6) After clearance/ encashment of cheque/draft/pay order, the applicant will be allocated Units of the Fund against every purchase with a denomination of number of units the institutional investor applies for. The Units will also be delivered to the unit holder's BO A/C in demat form.
- 7) Partial surrender is allowed without any additional cost subject to minimum surrender quantity is 500 Units for individuals and 5,000 units for institutions.
- 8) The Units may be transferred by way of inheritance/gift and/or by specific operation of the law. In case of transfer, the Fund will charge a nominal fee as decided by the Asset Manager from time to time except in the case of transfer by way of inheritance.
- 9) Unit Holders may split their Unit Certificates subject to minimum denomination of 500 (five hundred) units. In case of a split, the Fund will charge a nominal fee as decided by UCB Asset Management Limited from time to time.
- 10) Dividends may be delivered in cash or by way of Units under Cumulative Investment Plan (CIP) as instructed in the application form.
- 11) Application by charitable organization/ Provident Fund/ Trust must be accompanied by the relevant documents as mentioned in the application form and the Power of Attorney in favor of the person(s) signing the application should be attached.

**FOR OFFICE USE ONLY**

Registration No.: .....  
Date: ..... Sale No.: .....  
No. of Units: ..... Unit Allocation Confirmation No.: .....

Sign and Seal of Issuing Office



We confirm that we have received the unit allocation confirmation mentioned above and also that we have read, understood and agree to abide by the terms set out above as may be altered, replaced and modified from time to time by UCB Asset Management Limited.

Date of Application:

\_\_\_\_\_  
Seal & Signature of Principal Applicant